

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Muskegon Covenant Academy

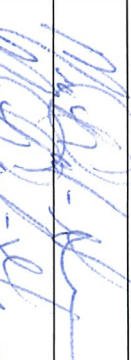

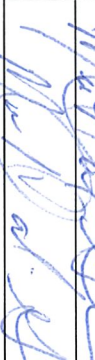
Academic Year 2021-2022

School Administrator Signature: _____



*****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:


Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	8/10/21	9:00 am	Mia Clark-Grisson		
2 of 5	9/14/21	9:00 am	Mia Clark-Grisson		
3 of 5	10/21/21	11:00 am	Mia Clark-Grisson		

2 Fire Drills after December 1:


Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	4/12/22	9:00 am	Mia Clark-Grisson		
5 of 5	6/7/22	12:00 pm	Mia Clark-Grisson		

TORNADO (2 total):

1 Tornado Drill in March:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/15/22	9:00 am	Mia Clark-Grisson		

1 Additional Tornado Drill:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	5/17/22	9:00 am	Mia Clark-Grisson		

SHELTER-IN-PLACE (3 total):


1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/9/21	9:00 am	Mia Clark-Grisson		Intruder

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/11/22	9:00 am	Mia Clark-Grisson		Intruder

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	3/8/22	9:00 am	Mia Clark-Grisson		Intruder

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire Drill	6/7/22	12:00 pm	Mia Clark-Grisson	