

MCA Mission Statement: *The Muskegon Covenant Academy provides at-risk youth, ages 16-22 years, hope and the opportunity to earn their high school diploma. MCA believes that all students are valuable members of our community. MCA students will be guided by a caring, compassionate staff that will provide students with an academic foundation guiding them to post-secondary careers, training and college. MCA believes that providing this foundation for our youth will prevent poverty, homelessness and underachievement. This will be done with absolute respect and unconditional love while offering home and encouragement to all students.*

MUSKEGON COVENANT ACADEMY BOARD OF DIRECTORS

BOARD MEETING AGENDA

Date: June 15, 2021
Time: 12:10 P.M.
Location: [Zoom Link Meeting](#)

A. Call to Order

B. Roll Call

Asaline Scott, President	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Donna Secor-Pennington, Vice President	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Jim Fisher, Treasurer	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Goeff Hansen, Secretary	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
John Selmon, Member	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees:

Sam Joseph, CAF	Chris McGuigan, Legal Counsel
Mia Clark, MCA School Leader	Dan Matthews, CAF
Amanda Acker, Dir of Academic Progress	Matt Cawood, GVSU
Gretchen LaHaie, Dir of Operational Services	Tonya Landis, Board Recording Secretary

C. Public Comment on Agenda (comment on Agenda items only, reserved to three minutes per person)

D. Approval of Agenda

Motion: _____ Second: _____
 Ayes: _____ Opposed: _____

E. Approval/Acceptance of Standard Business

a. Regular Board Meeting Minutes – May 11, 2021

Motion: _____ Second: _____
 Ayes: _____ Opposed: _____

b. School Report

1. Retention Update (Mia Clark)

2. Progress Update (Mandy Acker)

% of MCA Weekly Two-Way Interaction-posted to website:		
Week	% of 2 TWI	% of 1 TWI
5/4/21	54%	82%

5/11/21	45%	72%
5/18/21	35%	72%
5/25/21	41%	63%

c. Financial/Personnel Update: (Gretchen LaHaie)

1. Approval of the following budgets:

a. 2020-2021 MCA Final Budget Amendment

b. 2021-2022 MCA Projected Budget

Motion: _____ Second: _____

Ayes: _____ Opposed: _____

2. Personnel Update

1. New Hires: Supervisor of Academic Progress (5/15)

2. Exiting Staff: None

3. Current Openings (3)-all postings are listed on the MCA website

[Science Teacher](#), [Social Worker](#), [Special Education Teacher](#)

d. GVSU Update: (Matt Cawood)

e. Legal Update: (Chris McGuigan)

F. Correspondence

G. Old Business

a. Recertification of the [MCA Extended COVID-19 Learning Plan](#)

Motion: _____ Second: _____

Ayes: _____ Opposed: _____

b. Approval of the 21-22 Employee Handbook

Motion: _____ Second: _____

Ayes: _____ Opposed: _____

H. New Business

a. Approval of the following Educational Service Provider (ESP) contracts:

1. CAF/MCA Management Services Contract

2. Axios/MCA Employment Services Contract

Motion: _____ Second: _____

Ayes: _____ Opposed: _____

b. Approval of the following items:

1. 2021-2022 Auditor Engagement Letter

2. [Budget Timeline and Designation of Chief Administrative Officer](#)

This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

c. **Approval of the Organizational Resolutions (1-6)**

1. Election of Officers

1. **Board President** _____
2. **Vice President** _____
3. **Secretary** _____
4. **Treasurer** _____

2. Designation of Legal Counsel

3. Indemnification of Authorizer

4. Indemnification of Certain Individuals Associated with the Academy

5. Compliance with All Laws, Rules, and Regulations

6. Bank Account Designation and Signatories

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

c. **Approval of the Operational Resolutions (1-8)**

1. Board Correspondence Agent

2. Civil Rights Representative

3. McKinney-Vento Assistance Act

4. Freedom of Information Act Coordinator

5. Designation of Title IX Representative

6. Executive Summary of Title IX

7. Principal Office and Public Notice Posting Location

8. Newspaper for Public Notice

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

I. Committee Reports

J. Public Comment on Non-Agenda Item

K. Reminder of Next Board Meeting

Regular Board Meeting: Tuesday, August 17, 2021 at 12:00 PM

L. Adjournment

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

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