

Muskegon Covenant Academy
125 Catherine Ave, Muskegon, MI 49442
(231) 720-3100

**BOARD MEETING
MUSKEGON COVENANT ACADEMY
BOARD OF DIRECTORS**

Date: January 31, 2025
Time: 9:30 A.M.
Location: 125 Catherine Ave, Muskegon, MI 49442

MINUTES

MEETING TYPE: Regular Special Proposed Approved

A. Call to Order – Jim Fisher called the meeting to order at 9:30 A.M.

B. Roll Call

Jim Fisher, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Lauren Meldrum, Vice President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Gil Segovia, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tamica Fox, Secretary	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Donna Secor-Pennington, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jason Cooper, Member	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

Other Attendees:

Dr. Matt Cawood, GVSU	Steven Killey, CAF Dir. of Operational Services
Mia Clark-Grissom, School Leader	Jeff Ichesco, Sr. Advisor to CAF Board
Tim Ostrom, CAF Sr. Dir. of Mission & Admin.	

C. Mission Statement

D. Approval of the Agenda

E. Consent Agenda

a. Regular Board Meeting Minutes from December 10, 2024

Motion: Gil Segovia motioned to approve the consent agenda

Support: Donna Secor-Pennington seconded the motion.

Ayes: 4 **Nays:** 0

F. Board Resolutions - Jim Fisher thanked Gil Segovia and Chris McGuigan for their time and attention to reviewing resolutions related to updating the school's bank accounts. He indicated Steven Killey from CAF will be the facsimile designee. Jeff Ichesco will work with Steven Killey and Choice One Bank to complete logistical next steps.

a. Signatories on MCA Depository Institutions

b. Board Facsimile Authorization

c. ACH Authorization

Motion: Gil Segovia motioned to approve all resolutions as a slate.

Support: Lauren Meldrum seconded the motion.

Ayes: 4 **Nays:** 0

G. Discussion Item

a. Reimbursement of CAF for Covered Expenses - The board discussed a period beginning on December 20, 2024 where bills were unable to be paid due to the status of signatories on the school's bank accounts. CAF covered the critical expenditures during this time period. Jim Fisher and Gil Segovia reviewed the line-item list of expenditures and believed reimbursement to be justified. Gil

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Jennifer Carpenter (231-720-3100) prior to the meeting.

Segovia asked about logistics of reimbursing CAF. Jeff Ichesco indicated he will follow up with any necessary requests.

Motion: Gil Segovia motioned to approve reimbursement of CAF for covered expenses.

Support: Lauren Meldrum seconded the motion.

Ayes: 4 **Nays:** 0

H. Public Comments - None were given.

I. Adjournment

Motion: Gil Segovia motioned to adjourn.

Support: Lauren Meldrum seconded the motion.

Ayes: 4 **Nays:** 0

Jim Fisher adjourned the meeting at 9:37 A.M.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Steven Killey

Board Secretary/Recording Secretary

January 31, 2025

Date

Approved by the Muskegon Covenant Academy Board of Directors on _____


Board Secretary

2-18-25
Date