

Fire, Tornado, and Shelter-in-Place Drill Report Form

Academic Year 2021/2022

School Name: Saginaw Covenant Academy
 School Administrator Signature: Baron Gillman

****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	8-25-21	9:00am	Devon Gillman	Baron Gillman	Five quick reminders about assistant assembly
2 of 5	10-4-21	10:00am	Devon Gillman	Baron Gillman	Better Organized
3 of 5	11-23-21	1:30pm	Devon Gillman	Baron Gillman	Smooth Fire Drill

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	3-15-22	12:30pm	Devon Gillman	Baron Gillman	Good
5 of 5	4-20-22	2:00pm	Devon Gillman	Baron Gillman	Good

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3-8-22	10:30am	Devon Gillman	Baron Gillman	Good Execution

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4-26-22	1:00pm	Devon Gillman	Baron Gillman	

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9-14-21	11:15am	Devon Gilliam	[Signature]	intruder

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	10-19-21	1:15pm	Devon Gilliam	[Signature]	weapons

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	4-6-22	1:45pm	Devon Gilliam	[Signature]	weapons

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Recess, Fire, or our school.					