School Safety Drill Reporting Form

Post online within 30 Days of **each** drill's completion date

Lt. Mark Przybylski, Emergency Management Coordinator: 989-790-5434; emgmgr@saginawcounty.com

District: Saginaw Covenant Academy	**School Year:** 2026 - 2027
School: Saginaw Covenant Academy	**School Address:** 508 S Washington Ave, Saginaw MI
Principal/Director: Tim Ostrom	**Phone Number:** 989-596-1100

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19 amended this section effective March 31, 2015

Section 19(2), (3) A minimum of 5 fire drills is required each school year. Three of the drills shall be held prior to December 1 of the school year, and 2 shall be held during the remaining part of the school year with a reasonable spacing between each drill.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee	Please mark whether drills were held while students were in class or during lunch hour, recess, etc.
	Date	Time			
1	9/16/26	12:15	Yes	Tim Ostrom Digitally signed by Tim Ostrom Date: 2026.09.16 12:46:01 -04'00'	☑ Students in class ☐ Recess, lunch, etc.
2	10/15/26	11:00	Yes	Tim Ostrom Digitally signed by Tim Ostrom Date: 2026.10.15 11:07:18 -04'00'	☐ Students in class ☑ Recess, lunch, etc.
3					☐ Students in class ☐ Recess, lunch, etc.
4					☐ Students in class ☐ Recess, lunch, etc.
5					☐ Students in class ☐ Recess, lunch, etc.
6					☐ Students in class ☐ Recess, lunch, etc.
7					☐ Students in class ☐ Recess, lunch, etc.
8					☐ Students in class ☐ Recess, lunch, etc.

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19 amended this section effective March 31, 2015

Section 19(4) A minimum of 2 tornado safety drills is required with at least one conducted in March.

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee	Please mark whether drills were held while students were in class or during lunch hour, recess, etc.
	Date	Time			
1					☐ Students in class ☐ Recess, lunch, etc.
2					☐ Students in class ☐ Recess, lunch, etc.

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19 amended this section effective March 31, 2015

*Section 19(5),(6) A minimum of **3 drills** in which occupants are restricted to the interior of the building and the building secured is required. At least 1 of these drills shall be conducted by December 1, and at least 1 shall be conducted after January 1 with a reasonable spacing interval between each drill. A drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material or the presence of a potentially dangerous individual on or near the premises.*

Drill	Conducted		Posted (within 30 days after completion)	Signature of Principal/Drill Designee	Please mark whether drills were held while students were in class or during lunch hour, recess, etc.
	Date	Time			
1	10/26/26	11:00	Yes	Tim Ostrom Digitally signed by Tim Ostrom Date: 2026.10.27 08:33:48 -04'00'	☑ Students in class ☐ Recess, lunch, etc.
2					☐ Students in class ☐ Recess, lunch, etc.
3					☐ Students in class ☐ Recess, lunch, etc.

At least 1 of the drills required by this section shall be conducted during a lunch or recess period, or at another time when a significant number of students are gathered but not in the classroom.

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND YOUR CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELED DRILL; 2) CHIEF ADMINISTRATOR NOTIFIES LT. MARK PRZYBYLSKI USING THE CONTACT INFORMATION ABOVE.

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